

ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
500 S. 9th Street, Springfield, Illinois 62701

**MINUTES OF THE CURRICULUM & SCHOOL
STANDARDS ADVISORY COMMITTEE MEETING**

Holiday Inn & Suites, 101 Holiday St., East Peoria, IL 61611

**June 3, 2026
2:00 p.m.**

I. CALL TO ORDER

The June 3, 2026 Curriculum Committee meeting was called to order by Vice Chair Mitchell Davis at 2:02 p.m.

II. ROLL CALL ~ ESTABLISHMENT OF QUORUM

Roll was called by Michelle Mlinar, and a quorum of voting members was established.

Members in Attendance:

Mitchell R. Davis III
DeShawn Williams

Designees in Attendance:

Michael Schassburger for Thomas Dart
Steven Ryan for Latoya Hughes

Members Absent:

Richard Ciganek
Ghida Neukirch
Larry Snelling

III. APPLICATION FOR SCHOOL/COURSE CERTIFICATION ~ *Barbara Wood*

Wood presented the Juvenile Officer 16-Hour Refresher Course. She explained that the course is designed to help Juvenile Officers remain current on juvenile law, as well as juvenile communication and development. The course will be incorporated into the Juvenile Officer Program. Wood noted that the course content will be updated periodically to reflect changes and developments in the field. The refresher course will be required every four years and will be structured to address county-specific requirements.

Motion was made by Williams, seconded by Schassburger, and carried by all members present to approve the Juvenile Officer 16-Hour Refresher course.

IV. IN-SERVICE, ADVANCED AND SPECIALIZED COURSES for CERTIFICATION/RECERTIFICATION ~ Paul Petty

Petty asked for a motion to approve the In-Service training courses submitted through the Mobile Team Units & Executive Institute from February 21, 2026 through May 4, 2026 found under Tab K in the Board book. He noted the list of classes is substantially longer than normal due to a new platform being provided which requires all courses to be recertified.

Motion was made by Schassburger, seconded by Ryan, and carried by all members present to approve the In-Service training courses submitted through the Mobile Team Units & Executive Institute from February 21, 2026 through May 4, 2026.

V. LEAD HOMICIDE INVESTIGATORS 32-HOURS APPROVED CONTINUING EDUCATION COURSES for CERTIFICATION/ RECERTIFICATION ~ Barbara Wood

Wood asked for approval of Lead Homicide Investigators 32-Hour Continuing Education Courses submitted from February 21, 2026 through May 4, 2026, located under Tab M in the Board book.

Motion was made by Ryan, seconded by Williams, and carried by all members present to approve the Lead Homicide Investigator 32-Hour Continuing Education courses submitted from February 21, 2026 through May 4, 2026.

Vice Chair Davis requested guidance on the correct process to follow to get good outside training certified by the Board to help officers cover mandates. Petty responded that the Board is recognizing a greater number of training programs than in the past. He noted that officers have participated in training outside the Board's purview for decades, and the Board's goal is to recognize those courses that meet its standards and mandates. Petty explained that, without a course curriculum, outline, detailed course description, learning objectives, or lesson plans, the Board cannot determine whether a course satisfies specific mandate requirements. As a result, such courses may receive credit for attendance but cannot be applied toward mandate compliance.

Petty further stated that some training providers are unwilling to share the level of detail necessary for the Board to evaluate and assign mandate credit. He recommended that agencies contact the Board in advance when planning to bring in an outside course. Under Board policy, course information must be submitted at least 45 days before the training date for consideration and certification. Individuals or companies seeking certification for courses they wish to offer should work through the MTUs to complete the approval process.

VI. UNFINISHED BUSINESS

None.

VII. NEW BUSINESS

A. Police Chaplain Program ~ Paul Petty

Petty directed members to refer to Tab K in the Board book. There is currently no police chaplain program recognized through the Board and Petty asked that the Committee recognize the International Conference of Police Chaplain's (ICPC) program as a resource to encourage agencies to seek their services in times of need. He noted the last page of the report identifies the Basic Program ICPC follows for accreditation, and that this program is not specific to any religion but is universal to all. The ICPC is recognized in 20 countries and has its largest outreach in the United States.

B. Juvenile Officer Program ~ John Keigher

Keigher noted this item is on the agenda tomorrow for approval but has been brought to the Committee for discussion. The idea of a certification for juvenile officers has been a concern for a while as currently this designation has no update or continuing educational requirements. Keigher noted the proposal is included under Tab E, which is the framework to allow staff to move forward to set standards through Administrative Rules. In general, it would set up a four-year process for Juvenile officers, much like the Board's other specialty programs require. Once the primary course is completed there will be 16 hours of additional training required during each four-year period. The 16 hours would be split between juvenile communications and juvenile law. The agency will also be required to inform the Board when an officer is appointed to Juvenile Officer status, since they are currently not required to do so. Keigher noted he will have Administrative Rules ready for the September Board meeting.

VIII. NEXT BOARD MEETING DATE AND LOCATION

Davis announced the next Board meeting will be held tomorrow, June 4th.

IX. NEXT CURRICULUM AND SCHOOL STANDARDS ADVISORY COMMITTEE MEETING DATE AND LOCATION

Davis announced the next Curriculum and School Standards Advisory Committee meeting will be held on September 9, 2026, in the Metro East area.

X. ADJOURNMENT

Motion was made by Ryan, seconded by Schassburger, and carried by all members present to adjourn the meeting at 2:24 p.m.

