



ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD

MINUTES OF THE CERTIFICATION REVIEW PANEL MEETING

ILETSB Chicago Office, Conference Room
2020 W. Roosevelt Road, Chicago, IL

-and-

ILETSB Main Office
500 S. 9th Street, Springfield, Illinois 62701

**April 23, 2026
9:30 a.m.**

I. CALL TO ORDER

The April 23, 2026, Certification Review Panel Meeting was called to order at 10:00 a.m. by Illinois Law Enforcement Certification Review Panel Chair, Katie Hill.

II. ROLL CALL ~ ESTABLISHMENT OF QUORUM

Roll was called by Illinois Law Enforcement Training Standards Board Operations Counsel and Ethics Officer, Andrew Janetzke, and a quorum of voting members was established at the time roll was called.

Members in Attendance:

Yolanda Banks - Chicago
Katie Hill – Chicago
Shatonya Johnson - Chicago
Brenda Palms - Chicago
Christopher Pettis - Chicago
Troy Venning – Chicago
Charise Williams – Chicago
Andy Hires - Springfield

Members Excused:

Lindzee Carpenter
Myles Francis
Benjamin Goetten
Richard Tracy
Kenny Winslow

III. APPROVAL OF MINUTES

- A. Illinois Law Enforcement Certification Review Panel Meeting Minutes
November 20, 2025

Motion was made by Katie Hill, seconded by Brenda Palms, and carried by all members present via voice vote to approve the November meeting minutes.

- B. Illinois Law Enforcement Certification Review Panel Closed Meeting Minutes
November 20, 2025

Motion was made by Christopher Pettis, seconded by Yolanda Banks, and carried by all members present via voice vote to approve the November closed meeting minutes and to keep them closed because the cases are still pending.

IV. REVIEW OF PREVIOUSLY CLOSED MINUTES

- A. Illinois Law Enforcement Certification Review Panel Closed Meeting Minutes
August 28, 2025

Motion was made by Troy Venning, seconded by Chris Pettis, and carried by all members present via voice vote to keep the August closed minutes closed because the cases are still pending.

V. UNFINISHED BUSINESS

- A. Nomination and selection of Vice-Chairperson

Chair Hill tabled until after other business occurred to give the chance for others to arrive. Later, after the other business was concluded, discussion was had on the statutory responsibilities to fill the position. No one volunteered and this was tabled until the August meeting.

VI. ADMINISTRATIVE UPDATES

- A. Discussion on Assignment of ALJs and Hearings by Board Staff

Janetzke reviewed the two handouts provided to Panel members (Panel Duties at Onset of Formal Complaints and Staff-Proposed Motion on Assignment of

ALJ and Setting for Hearing). He asked that the Panel allow administrative duties to fall to ILETSB staff to assign the ALJ's and set the matter for hearing in front of that, coordinating schedules and setting the date for preliminary hearings.

Chair Hill explained ministerial duties and administrative duties and that these the proposed changes will streamline the process to allow for a timelier hearing.

Keigher added that the administrative changes will not have the Panel review each filed case before assignment to the ALJ. Allowing staff to ministerially assign ALJs helps streamline and quicken the process. Janetzke will email the list of the ALJ's after the meeting per Banks' request.

Motion was made by Shatonya Johnson, seconded by Chris Pettis, and carried by all members present via voice vote to approve the new ministerial and administrative process outlined in the Board Staff-Proposed Motion on Assignment of ALJ and Setting for Hearing.

VII. ASSIGNMENT FOR HEARINGS

- A. Assignment of Formal Complaints and Requests for Hearings on Reactivation Refusal
 - 1. 2026-R-001 – Request for Hearing
 - 2. 2026-R-002 – Request for Hearing
 - 3. 2026-R-003 – Request for Hearing
 - 4. 2026-D-001 – Formal Complaint

Pat Hahn briefly explained all the pending cases for hearing and complaint for decertification.

Chair Hill added that these scheduling decisions will now be delegated to ILETSB staff pursuant to the motion approved in the previous motion.

- B. Case 2025-D-000001

Hahn explained this case and that at this time the case was dismissed because the officer was not employed at the time.

Janetzke added that the Panel may be asked to consider objections to an order or to rulings in a hearing, should one be timely filed.

VIII. ACTION ON ALJ ORDER OF DISMISSAL

- A. Case 2025-R-000001

Pat Hahn briefly explained the case for dismissal. The ALJ who heard the case has up to 60 days to render an opinion. At that time the case comes back to the Panel for review and consideration of the ALJ's decision.

Discussion was had about how many cases have been assigned to an ALJ so far and when they are expected for prehearing trials. About 4 each for discretionary decertification and about 4 for reviews.

IX. FUTURE MEETING CALENDAR

Janetzke proposed a Panel meeting calendar. Discussion was had on formulating a regular date for Panel meetings to review ALJ orders/decisions and it was decided on the first Thursday of the months February, May, August, and November at 9:30 a.m. The date to review Board decisions will be the last week of March, June, September, December on Thursdays while being mindful of holidays. Date discussion ensued, and it was agreed to start the schedule in August but if Monday's hearing has a quick written ruling we will need to meet before the June board meeting.

Motion was made by Charise Williams, seconded by Brenda Palms, and carried by all members present via voice vote to approve the new calendar scheduling for Panel meetings.

X. YEARLY AND OMA TRAINING REMINDER

Janetzke explained that most of the statutorily mandated trainings are available through the Executive Institute's OLN trainings and that during the August meeting we will hold in-person training for the remaining classes, which will also be available as a recording. He also explained that the Open Meetings Act training is a once and done training and to please turn in Open Meeting Act certificates to ILETSB.

X. PUBLIC COMMENT

A. Panel Public Comment Rules

Janetzke reviewed the handout that explained proposed public comment rules:

1. Comments must remain under 3 minutes each.
2. Comments must be relevant to the business of the Panel.
3. Comments must remain respectful to all.

Motion was made by Katie Hill, seconded by Shatonya Johnson, and carried by all members present via voice vote to approve the

public comment rules for Panel meetings.

B. Public Comment

No members of the public requested to speak at either location.

XI. ADJOURNMENT

Motion was made by Chris Pettis, seconded by Charise Williams, and carried by all members present via voice vote to adjourn the meeting at 10:39 am.