

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 South 6th Street Road, Room 173, Springfield, IL 62703-6617**

**MINUTES OF THE
QUARTERLY BOARD MEETING
Swissôtel Chicago, 323 E. Upper Wacker Drive, Chicago, IL 60601
December 14, 2017**

I. PUBLIC MEETING ANNOUNCEMENT

The December 14, 2017 quarterly meeting of the Illinois Law Enforcement Training and Standards Board was held in Chicago, Illinois, and was called to order by Chairman Hartshorn at 9:03 a.m. The public meeting announcement was read aloud by Ellen Petty.

II. PLEDGE OF ALLEGIANCE

Chairman Hartshorn led the group in the Pledge of Allegiance.

III. MOMENT OF SILENCE FOR FALLEN OFFICERS

Chairman Hartshorn called for a moment of silence to remember our fallen officers.

IV. ROLL CALL – ESTABLISHMENT OF QUORUM

Ellen Petty called roll, and a quorum of Board members was established.

Members in attendance:

Pat Hartshorn
Tim Gleason
Timothy Becker
Brian Fengel
Timothy Nugent
J.W. Price
Valerie Salmons
John Schlaf
Richard Watson
Paul Williams
Dorothy Brown
Marie Rangel for Thomas Dart
Keith Calloway for Eddie Johnson
Cordelia Coppleson for Lisa Madigan
Michael Schlosser
Leo Schmitz

Members absent:

None

Staff in attendance:

Brent Fischer
John Keigher
John Krein
Ellen Petty
Eric Pingolt
Pat Connolly
Kelly Griffith
Pat Hahn
Dan Sluga
Denise Matthew
Jennifer Wooldridge
Scott Schaefer
Kevin Baxter
Lee Ryker
Lya Ramos
Jan Allen

V. INTRODUCTIONS OF GUESTS AND VISITORS

Chairman Hartshorn called for the introduction of guests and visitors.

Guests:

John Bennett, MTU 13
Terri Newbill, MTU 13
Penny Abbott, MTU 9
Corrine Webster, Guest
Ben Newman, SIU Carbondale
Lizette Chevalier, SIU Carbondale
Jeff Grubbs, Carbondale P.D.
Meg Hedrick, PTI
Chaley Hausle, PTI
Bill Strayer, Sangamon County
Kevin Koontz, MTU 12
Scott Williams, MTU 14
David Hayes, MTU 14
Michael Missey, St. Clair County
Tom Reasoner, MTU 3
Joe Schweih, MTU 3
Van Muschler, SWIC Academy
Tod Dowdy, MTU 9
Bob Crouch, MTU 10
Jean Swan, MTU 7
Deb Alms, MTU 2
Jim O'Grady, IL State Police
Susie Nichols, Executive Institute
Joanne Kurt-Hilditch, Executive Institute
Dough Fargher, MTU 1
Chuck Doan, MTU 15

Bob Brislan, Wicklander-Zulawski
Richard Fonck, MTU 16
Robert Nicholas, SLEA
Chris Campbell, IL State Police
Robert Siron, MTU 8
Raymond Fierro, Chicago P.D.
Jeffrey Chapman, Chicago P.D.
Mark Edwards, MTU 12
Amber Shaffer, MTU 4
Len Mendoza, MTU 4

VI. APPROVAL OF MINUTES

- A. Curriculum and School Standards Advisory Committee Meeting
September 20, 2017
- B. Joint Meeting of the Executive, Finance and Legislative Committee
September 20, 2017
- C. Quarterly Board Meeting
September 21, 2017

Motion was made by Watson, seconded by Nugent, and carried by all members present to approve all of the minutes from September in A, B, and C, as presented.

VII. REPORT OF STANDING AND ADVISORY COMMITTEES

- A. Curriculum and School Standards Advisory Committee
 - 1. November 21, 2017

Director Fischer reported that the committee met in Springfield in November to discuss the Part-Time Basic Training updates, including rules and regulations, developed by the working group. There are 6 MTUs which will be offering the Part-Time Basic Training in 2018. The recommendation is that the Board approve the proposed rules and regulations at today's meeting.

Motion was made by Salmons, seconded by Becker, and carried by all members present to approve the proposed Part-Time Basic Training Rules & Regulations as recommended by the Curriculum and School Standards Advisory Committee.

- 2. December 13, 2017

Chairman Williams gave a verbal report of the meeting held the day prior, including new courses approved for Chicago Police Academy and Executive Institute, Recertification of 560-hour Certified BLE Courses and 200-hour BCO Courses & the list of those courses

planned for 2018, as well as the list of in-service, advanced and specialized courses submitted for recertification.

Motion was made by Nugent, seconded by Watson, and carried by all members present to approve the December report of the Curriculum and School Standards Advisory Committee.

B. Joint Finance and Legislative and Executive Committee

1. December 13, 2017

Gleason gave a brief report listing items discussed at yesterday's meeting, noting that they will all be discussed in detail later in this meeting.

Motion was made by Fengel, seconded by Becker, and carried by all members present to approve the December report of the Joint Finance, Legislative and Executive Committee.

VIII. EXECUTIVE MATTERS

A. Financial Items

1. FY18 Fiscal Information
 - a. TACCSF Receipts
 - b. TACCSF Balance
 - c. Projected Academy Enrollments

John Krein reported to the Committee members FY18 Quarterly Fiscal information as of November 13, 2017 was contained in Tab F of the Board books.

Page 1 of the report shows receipts for the last 4 full fiscal years and the first four months of FY17. Since preparation of this report, final November receipts have been processed by the State Treasurer's office. Using the first 5 months of FY18 as a guide, receipts should be approximately \$18.4 Million, a \$700,000 increase over FY17.

Page 3 shows the fund balance since FY13. The October 31, 2017 balance, the last day on the report, was \$1.04 Million, and the Monday balance was \$1.8 Million. This reflects the October 23, 2017 fund sweep of \$638,100.

Page 5 shows projected academy enrollments. While the change to the 560-hour curriculum has increased costs, it has also reduced the number of offerings an academy can offer each fiscal year. Specifically, with the 12-week, 480-hour course, an academy can offer four courses a year with a week between each course. In contrast, with the 14-week, 560-hour course, keeping a week between courses, an academy would only be able to conduct 3 ½ courses.

Motion was made by Watson, seconded by Schlaf, and carried by all members present to approve the FY18 fiscal information.

2. 2018 Academy Tuition Rates

Krein went on to reference a handout on FY18 Basic Tuitions that were approved by the Executive Committee back at their June special meeting. He went on to explain that a 20% increase was approved for the full-time academies to accommodate the extra hours of training under the new curriculum. In October, the academies were advised that if they wished to pursue a greater increase in tuition, they should advise. Only one academy responded, and working together, we were able to come up with a revised tuition, which is fair.

Motion was made by Salmons, seconded by Fengel, and carried by all members present to approve the academy tuition amounts.

3. FY17 Reimbursements

In the Board book is the FY17 Basic Law Enforcement and County Corrections reimbursement detail. The Law Enforcement Training category is adjusted to eliminate double counting related to direct pay.

The Board has received FY17 audits for the MTUs, and while not all are final, they provide preliminary data showing MTU hours of instruction increased approximately 11%, total officers trained increased approximately 50%, and cost per training man-hour decreased approximately 10%.

4. Public Accountability Report
5. FY15-FY17 TACCSF Receipts

The next two items are the Board's submission to the Illinois Office of the Comptroller for their FY17 Public Accountability Report, and TCCSF Receipts for FY15-FY17. Both are presented for the Board's information.

6. FY19 Fiscal Information

We have not received any FY19 information thus far.

B. Personnel Updates

Director Fischer stated that there was nothing new to report at this time.

- C. Law Enforcement/Corrections/Court Security
Waiver Disposition Quarterly Report

Motion was made by Gleason, seconded by Williams, and carried by all members present to approve the October & November Waiver Disposition Quarterly Reports as outlined in Tab G.

- D. Legislative and Litigation Update

Dobbey v. ILETSB - John Keigher stated that there was not much new to report. The case of Dobbey v. ILETSB was the FOIA case filed by a Will County Jail inmate. The case was dismissed on November 30th because the request was for records that the Board did not possess.

Heinrichs v. ILETSB - We are still watching the case of Heinrichs v. ILETSB, the case involving IROCC and the Cook County officers who are seeking entry into the program. December 18th is the next status date scheduled for that case. If there is a substantive development on the case, the Board will be advised.

As for legislation, there is not much to report because the veto session was very quiet with nothing particular involving law enforcement. We do expect that the fee reform bill that we watched very closely and worked on last year may be re-filed again by Rep. Anderson. We are not sure what support there is for it, but several of the parties that were involved were able to get together and do some of the homework and legwork that needed to be done. However, obviously any bill that seeks to eliminate the surcharge fund as well as other state fees would topple several state programs. If that bill looks like it is going to move, we will bring it to the Board's attention, and the MTUs as well.

We expect Rep. Sims to explore some use of force issues that were left off last session. It is good to know that he wants the Board and the law enforcement community to work with him and participate in discussions as we see national trends on that garnering a lot of interest.

IX. PROGRAM PROGRESS REPORTS AND CONCEPTS

- A. Illinois Law Enforcement Executive Institute
(Susie Nichols)
 - 1. Executive Institute
 - a. Curricular Activities
 - b. Web-based Learning
 - c. Publications
 - d. Special Projects & Programs
 - e. Technical Assistance, Research, & Grants
 - 2. Federal Homeland Security Grant/Illinois Terrorism Task Force
 - a. Funding
 - b. ITTF & Training Committee Meetings

Susie Nichols addressed the Board with a verbal report over the various reports on projects her office is involved with, as outlined in Tab H of the Board book.

- B. A Statewide System of In-Service Training (ASSIST) Program
(Pat Hahn)
 - 1. Status Report FY18
- C. CIT Training Update
(Jennifer Wooldridge)
 - 1. Status Report FY18

- D. Specialized Training Programs
(Pat Hahn)
 - 1. IDOT Grants Update FY18
 - 2. Traffic Crash Reconstruction FY18

- E. Part-Time Basic Training Program
(Patrick Connolly)
 - 1. Progress Report FY18

- F. Information Technology Program Updates
(Dan Sluga)
 - 1. Program Updates

- G. Sexual Assault Guidelines & Training Updates
(Kelly Griffith)
 - 1. Progress Report FY18

Kelly Griffith gave a brief verbal report over the status of the Sexual Assault Guidelines and upcoming Train-the-Trainer courses around the state, as well as the deadlines for training requirements for recruits and initial responding officers. A full and detailed report will be given after the final Train-the-Trainer course at the March Board meeting.

Motion was made by Schlaf, seconded by Gleason, and carried by all members present to approve the Program Progress Reports under items A-G, as presented.

X. UNFINISHED BUSINESS

A. Macon County Law Enforcement Training Center Academy Update

Fischer gave a brief update of the activities that have taken place since we gained possession of the facility. Sheriff Watson allowed us to bring his Basic Correctional Academy up to the facility in October, with Sgt. Missey overseeing the course, and that went very well. It was a good trial run for the facility, with 27 graduating from the 5-week course. The academy was able to work some kinks out at the facility itself and learn some lessons which will be valuable going forward. The week after Thanksgiving, a CIT course was held at the facility through MTU 10 with nothing but positive things to report about the facility with that class. January 8th will be the start of the first 560-hour basic law enforcement course, and then after that 14-week session, there will be a Drug Recognition Expert class held there for 2 weeks. The new Academy Director and Deputy Director are working daily to prep for the January course, which is why they were not able to break away for these meetings, and they will continue working through the holidays to finalize instructor schedules. There has been a lot of help given and offered to aid in the progress, and it has been much appreciated.

B. Direct Tuition Reimbursement

Keigher reported that we have signed a direct tuition agreement with the University of Illinois/PTI, and are close to signing an agreement with SLEA, as it is expected to be approved by their Board tomorrow. We have a draft of an agreement out to SWIC, which we do not anticipate to be problematic, and we are working on an agreement for Richland, so hopefully all of them that have not been signed will be put into effect before the next BLE classes begin.

Director Fischer also added that the 5 person Advisory Board that is a part of the agreement with PTI has been developed and will be meeting in the near future, shortly after the new year, and he will report on that meeting in March.

C. Body Cameras

Keigher advised that last year, the Police Reform and Community Improvement Act went into effect and requires the update of the Board's Camera Grant program. Due to the budget issues and subsequent fund sweeps, our hands have been tied to move forward with the grant program. In the meantime, we have been doing some research on body cameras and discussing the available options with stakeholders to be prepared to move forward with the grant program as soon as we are able. We compiled the results of our survey which began this summer, after the initial focus group meeting, and concluded a couple of months ago. We held another focus group meeting last month to go over the results and get final feedback from the law enforcement community as to how we wanted to move forward. One of the problems we have discovered is that the cost of data storage is what agencies truly report needing assistance with. However, the legislation does not allow for the grant to cover storage costs, as it is not a tangible item like the purchase of a camera would be. The new Grant Accountability and Transparency Act (GATA), requires all applications and awards to go through a central state portal. It also requires several steps for pre-approval. Our staff has been working very hard to ensure that the smaller agencies will not be pushed out of this grant program because of these complications. In spite of this, we report that the fund has now grown to a healthy amount of \$2.5M. We plan to use the figures from the state master purchasing contract, which are about \$900 per body camera and \$5600 for in-dash cameras. It would be a reimbursement type grant, much like the in-dash camera grant was in the past. Agencies would be responsible for purchasing the cameras themselves and then get reimbursement from us. Soon, agencies can begin submitting applications for reimbursement of previously purchased cameras. Then in March and April, we can start addressing the agencies that are purchasing cameras now that they know we have a grant program in place to do it.

Today, we would like a motion authorizing us to begin utilizing the \$2.5M in the fund to be allocated for grant awards for FY18.

Motion was made by Fengel, seconded by Watson, and carried by all members present to authorize the expenditure of \$2.5M in camera grant funds for FY18.

D. Cooper Institute/POWER Test Update

Keigher went on to report that he had spoken with several Academy Directors to better ascertain the reported problems with the POWER Test since the September Board meeting. The sit and reach test seemed to be the main area of concern. However, in reviewing the test results over the past 10 years, it was determined that no one had failed the POWER test due to the sit and reach test alone. Nonetheless, it was something we wanted to look into, so we dug into our records and found that the test was originally included to test the recruits' flexibility. Back in the early 80's, the Board worked closely with Justex and several other entities from Texas to establish the test. While several court challenges were being experienced around the country, our test stood up to those challenges due to its purpose of measuring academy preparedness, not job readiness. In 1998, Cooper Institute began dropping the sit and reach test altogether from its Law Enforcement testing, and more recently have drastically cut back on even offering the law enforcement certification program. While experts have changed the standards over the years, based upon court cases that challenge the results, our test is different, in that it is an academy entrance test, not an employment test. We have reached out to Dr. Tom Collingswood, who was one of the original experts we used when the POWER test was created back in the 80's. The matter has been discussed with his assistant, but we are still awaiting his response to our inquiry. We are hoping he gets us in touch with a sub-set of experts who can address our particular concerns. With all this in mind, Keigher recommends that we continue administering the POWER test as it stands currently in the Administrative Rules, but to also continue seeking out appropriate expert recommendations regarding any possible changes we may need to make to the test in the future.

E. PTBLE Program Update

Patrick Connolly gave a brief verbal report on the progress made by the working group tasked with updating the Part-Time Basic Training program over the past several months, pointing their attention to Tab P in the Board book where they could read the Policies and Procedures which had been developed for the program, noting that while JCAR has not yet been updated, this document will aid in standardizing and professionalizing how the program is administered across the state.

Motion was made by Watson, seconded by Price, and carried by all members present to approve the proposed Rules and Regulations for the PTBLE, as outlined in Tab P.

F. Ethics Training for Board Members

Jennifer Wooldridge shared that we were currently just 2 shy from being 100% compliant.

G. Audit Report Update

Director Fischer reported that he had met with Dorothy Brown and Tim Gleason to go over the compliance issues with our audit. Dorothy Brown thanked Director Fischer for making it easy on her by coming to her office to go over the report, and advised the Board that she and Director Fischer went over the report, finding by finding, paying special attention to last year's findings and repeat findings, and Fischer responded to

her intense questioning with satisfactory ways in which each finding has been addressed. Tim Gleason had nothing to add.

XI. NEW BUSINESS

Director Fischer introduced Chief Grubbs from Carbondale P.D. and Chief Newman from the SIU Carbondale P.D. to address the Board regarding a pre-service program they have proposed to be certified by the Board. A special Executive Board meeting was held in early December for them to make their presentation.

Chief Newman introduced himself and gave a brief overview of their proposed pre-service program, going over the handout “The Next Generation of Law Enforcement Training” that they provided to each of the Board members. Subjects outlined were the need for additional BLE training providers in the southern part of the state; SIU’s unique attributes in the areas of location, infrastructure, and instructional resources such as criminology, criminal justice, multicultural competencies, computer crimes, forensics, and public safety.

He went on to describe the 3,100 acre “Touch of Nature” Environmental Center where they envision hosting the 560 BLE program twice each year, in the spring and fall, with a max class size of 50. Touch of Nature boasts residential space, a cafeteria, police firing range, and classroom accommodations all on site in a park-like environment. In addition, the Safety Center Driving Range is located close by for use by the academy as well. These facilities are turn-key ready and would require very little, if any preparation to use for the proposed pre-service program.

The self-pay, tuition-based pre-service program would be a part of the internship for only those peak performers in the Criminology and Criminal Justice program, and individuals would need to apply, pass a background check, and be approved before being allowed to begin the academy portion of their training. There would be no ILETSB money utilized to train the pre-service students. They anticipate each academy class would be approximately 66% pre-service and 33% traditional law enforcement academy recruits.

Chief Grubbs spoke briefly on the need for basic recruit training in that area of the state. He stated that he felt this program was much different than the Board’s previous Police Corps and Internship programs and they feel that there is a need for this option. While they feel that this program would be competitive with the other academies around the state, with only about 30 recruit slots available each year, it would not negatively impact their enrollments. He also assured the Board that the University has the full support of the Mayor and City Council on this project.

There were several questions and comments from various Board members regarding payment, credit hours allowed for the academy, how the internship would work, selection process of pre-service candidates, need for another academy, how it would affect current academies in the long term, etc. Leo Schmitz commented that ISP is recruiting heavily and will be too busy training their own troopers to conduct many local academy classes for the next few years, and they historically trained in the neighborhood

of 140+ locals annually. Watson, Hartshorn, Schmitz, Salmons, and Calloway all commented that they thought it was a great idea that the Board should carefully consider. Williams suggested that he would feel more comfortable having seen the facility for himself. There was an overwhelming interest by the Board in visiting the facility first-hand before making any decisions.

Motion was made by Watson, seconded by Schmitz, and carried by all members present to refer the matter to the Executive Committee and authorize Director Fischer to move forward with the concept, make arrangements for the full Board to tour the facility, and be prepared to report back with a recommendation from the Executive Committee at the March meeting.

Salmons stated that she will be very interested to see how the self-pay pre-service works out, since it would save the Board a great deal of money if the state were to move to a self-pay situation. She thinks we should do a thorough analysis of how this works, since there are many other states that go this route for their law enforcement basic training.

XII. PUBLIC INPUT

Chairman Hartshorn read the following statement: “We will now open up the floor for public comment. The Board asks that these comments remain under three minutes each, be relevant to the meeting, and remain respectful to all.”

No members of the public appeared.

Watson commented on the great number of milestones reached in the past year or two with the 560 BLE, the improvements made to the PTBLE, the donated new facility in Macon County, the Body Camera Grant, projecting our surcharge fund. He credits the Governor’s office and the Governor’s Chief of Staff Roger Heaton for their assistance and support of law enforcement.

XIII. ANNOUNCEMENTS

- A. Curriculum and School Standards Advisory Committee Meeting**
March 21, 2018, Springfield, IL
- B. Joint Finance and Legislative and Executive Committee Meeting**
March 21, 2018, Springfield, IL
- C. Quarterly Board Meeting**
March 22, 2018, Springfield, IL

XIV. ADJOURNMENT

Motion was made by Watson, seconded by Salmons, and carried by all members present to adjourn the meeting at 10:28 a.m.

