

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH SIXTH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF THE CURRICULUM AND SCHOOL STANDARDS COMMITTEE
President Abraham Lincoln Springfield Hotel, Springfield, IL 62701
September 21, 2016**

I. ROLL CALL – ESTABLISHMENT OF QUORUM

The September 21, 2016 meeting of the Curriculum and School Standards Committee was held in Springfield, Illinois, and was called to order by Chairman Williams at 3:02 p.m. Roll was called by Ellen Petty and a quorum of Committee members was established.

Members in attendance:

Paul Williams
Tim Becker
Brian Fengel
Keith Calloway for Eddie Johnson
Michael Schlosser
Chris Campbell for Leo Schmitz

Members absent:

Timothy Nugent
Laurel Lunt Prussing
Thomas Dart

Staff in attendance:

Brent Fischer, Executive Director
Eric Pingolt, Deputy Director
John Keigher, Chief Counsel
Kelly Griffith, General Counsel
Lennora Burnom, Curriculum Manager
Ellen Petty, Personal Assistant to Executive Director
Laura Baker, Administrative Assistant
Denise Matthew, Grant Accountant
John Krein, Fiscal Officer
Jan Allen, Part-Time Training Coordinator
Scott Schaefer, Field Representative
Jennifer Wooldridge, Manager of Operations & Special Projects
Pat Hahn, Manager of In-Service Training
Keith Wallace, IT Intern
Dan Sluga, Information Technology Manager

Others in attendance:

Lazaro Perez, Acting Director of Suburban Law Enforcement Academy
Zach Sarver, Illinois Department of Corrections
Dan Artl, Illinois Department of Corrections
Dan Ryan, Mobile Team Unit #10
Tom Reasoner, Director of Mobile Team Unit #3
Mike Oyer, Director of Mobile Team Unit #7
Heather Grove, Mobile Team Unit #7
Jeffrey Fritz, ILETSB Executive Institute
Allyson Clark Henson, Chicago Police Department
Jeffrey Chapman, Chicago Police Department Education & Training
Bob Brislan, Wicklander-Zulawski & Associates
Len Mendoza, Director of Mobile Team Unit #4
Mike Norrington, Director of Mobile Team Unit #15
David Hayes, Director of Mobile Team Unit #14
Michael Missey, St. Clair County Sheriff's Department
Doug Fargher, Director of Mobile Team Unit #1
Jill Marr, Mobile Team Unit #16
Richard Fonck, Director of Mobile Team Unit #16
Tod Dowdy, Director of Mobile Team Unit #9
Jill Ward, Mobile Team Unit #9
Penny Abbott, Mobile Team Unit #9
Julie Smith, Mobile Team Unit #2
Deborah Alms, Director of Mobile Team Unit #2
Donald Gladden, Mobile Team Unit #2
Beth Pinter, Director of Mobile Team Unit #5
Terri Newbill, Director of Mobile Team Unit #13
Robert Siron, Director of Mobile Team Unit #8
Jan Noble, Chief of Belvidere Police Department & ILETSB Board Member
Tim Gleason, Decatur City Manager & ILETSB Board Member
Susan Nichols, Director of ILETSB Executive Institute
Jill Jolene Myers, Director of WIU School of Law Enforcement

II. APPLICATION FOR SCHOOL/COURSE CERTIFICATION

**A. Cook County Forest Preserve Police Dept.
Hinsdale, Illinois**

1. Canine Training
Hours: 1,000
Tuition: \$0.00
Course Dates: To Be Announced

This request is for Board certification (Board certificate, no reimbursement). This five day, twenty-five weeks, one thousand hour course, is designed to train officer and canine to function as a team in the field of law enforcement. This course will also aid in assuring that police agencies have the opportunity to receive professional police canine training, rather than purchasing foreign trained canines or purchasing a canine from a civilian trainer that may not have the proper expertise to train police dogs.

Sgt. Clark Henson, from the Cook County Forest Preserve K9 Academy gave a brief presentation to the committee. This request is for certification for a curriculum which was previously certified, but allowed to lapse due to budget constraints in 2003. The agency would like to again have this curriculum certified by the Board.

Motion was made by Becker, seconded by Schlosser, and carried by all members present to approve this course.

**B. Illinois Department of Corrections
Springfield, Illinois**

1. Tactical Rifle Course
Hours: 40
Tuition: \$0.00
Course Dates: To Be Announced

This request is for Board certification (Board certificate, no reimbursement). This five day, forty-hour course, is designed to train students in the IDOC Tactical Rifle Course. Student will attend one day of classroom instruction culminating in a written test. Upon successful completion of the written test, students will undergo three days of range practical training. These four days will consist of training and practical application of all performance objective listed above. The final day of training will consist of a three parts qualification course where the shooter will demonstrate for record a high degree of proficiency with the M-16/AR-15 rifle. Upon successful completion of the course, student will have demonstrated the technical and tactical knowledge needed to safely and effectively use the M-16/AR-15 rifle in the performance of their official duties.

Zack Sarver from the Illinois Department of Corrections gave a brief explanation of the course and its background to the committee.

Motion was made by Fengel, seconded by Calloway, and carried by all members present to approve this course.

III. NEW BUSINESS

A. Academy Tuition Increase Request

Director Fischer reported that the Board had received a request from Cook County for a tuition increase for the Basic Training Academy, as well as indications from other Academies that they were interested in a tuition increase as well. Due to the upcoming curriculum update, the Board understands that there will be increases to be considered. Board staff will look at these requests individually and make recommendations on those requests to this committee at the December Board meeting.

B. BLE – 560 Hour Curriculum Update

Director Fischer gave an update on the new curriculum, introducing Jason Stamps, Associate Director for the Center of Public Safety and Justice from University of Illinois at Chicago, asking him to give an overview on the status of the curriculum project.

The project began in 2013, and the outline will be presented to the full Board tomorrow, going into detail on the outline and reviewing the matrix for approval. Some highlights are that the course is increasing from 400/480 hours to 560 hours to include additional topics and update former topics. They had hoped to roll out the curriculum in January 2017, but with the addition of some new laws, such as the Police and Community Relations Act which require additional competencies to be added, the date has been pushed out further. The matrix is going out to the Academy Directors for their review in the near future. Director Fischer thanked Stamps for his input and indicated that Board staff would like to see the new curriculum go into effect on June 1, 2017. This would allow academies to do two offerings at 480 and two offerings at 560 during 2017, if they choose to do so. Fischer again thanked Mr. Stamps for all of his hard work on the project, along with Kelly Griffith and Cora Beem of Board staff.

Chairman Williams indicated that he thought it best to wait until after the full presentation at the Board meeting the following morning before making any recommendations.

Mr. Stamps recognized and thanked Kelly Griffith and Cora Beem for all of their assistance on the curriculum project.

C. Direct Training Reimbursement

Chairman Williams advised that the Board has had some additional requests for direct training reimbursements, and that Board staff will be reviewing these requests to make a recommendation for a vote at the December Board meeting. In his discussions about the matter with Director Fischer, he believes that there is a desire to approve these requests and move more in that direction, due to a decrease in paperwork and improvements in the financial process of paying direct tuition reimbursement as opposed to individual claims by departments.

Director Fischer explained further that direct tuition would mean a more even distribution of funds from the Surcharge Fund throughout the year, rather than 500 individual reimbursement requests coming in for payment at the end of the year. In addition, having one tuition payment going out to an academy, instead of a great number individual reimbursements to departments,

cuts down drastically on paperwork internally. This would work much more smoothly for the Board, the academies, and the departments, overall. This also helps us keep a more accurate picture of the TACCSF balance throughout the year.

- D. **Approval needed for certification of all in-service training courses through the Mobile Team Units from June to August 2016.**

Motion was made by Becker, seconded by Campbell, and carried by all members present to approve these courses.

- E. **Approval needed for courses that count towards the 32-hours continuing education for Lead Homicide Investigators. All newly submitted courses are highlighted in bold.**

Motion was made by Calloway, seconded by Fengel, and carried by all members present to approve these courses.

IV. NEXT BOARD MEETING

September 22, 2016
Springfield, Illinois

V. NEXT CURRICULUM AND SCHOOL STANDARDS ADVISORY COMMITTEE MEETING

December 7, 2016
Chicago, Illinois

VI. ADJOURNMENT

Motion was made by Becker, seconded by Schlosser, and carried by all members present to adjourn the meeting at 3:18 p.m.